Overview. In all past version of E-Grants, users selected a specific grant program, then selected the application for a specific year. E-Grants has essentially been turned upon its head: users will now select the year first, and then view all grants available **within that grant year.** This will allow districts to have a better sense of what funds are available to them within a given year.

Step 1. Upon logging into E-Grants, the user will immediately notice that the long list of grant programs has disappeared from the **Menu List**. Fret not! Just select the **eGrants Access / Select** link toward the bottom of the list.

❖ All **Funded Applications** (grant programs through which districts receive money) and **Other Data Collections** (program reports and intent to apply forms) will be visible beyond this link.

Step 2. If you have access to multiple Legal Entities (LEs), select the appropriate LE from the list.

- ❖ Check the **radio button** next to the appropriate LE.
- ❖ Click **Select** button at the bottom of the screen.

Step 3. The new **Access Select** page will look significant different from the past E-Grants system. **Let's break it down, section by section!**

E-Grants System
opi.mt.gov

E-Grants Access Select

0400 Browning Elem   Click for Instructions

Select Fiscal Year: 2016 ▼

Please ensure that the Planning Tool has been completed prior to creating the ESEA/NCLB Consolidated, IDEA Consolidated, Gifted and Talented, or Title I-C Migrant Consoldated Application for the New Year. Exit to the Menu to access the Planning Tool.

▶ Created

Formula Grant

Application Name	Revision	Status	Date	Actions			
ESEA (NCLB) Consolidated Grant Application	Amendment 3 ▼	Final Approved View GAN	12/21/2015	Open	Amend	Payments	Review Summary	Delete Application
IDEA Consolidated Application	Original Application ▼	Final Approved View GAN	10/14/2015	Open	Amend	Payments	Review Summary	Delete Application

Discretionary Grant

Application Name	Revision	Status	Date	Actions			
Striving Readers Literacy Grant	Amendment 1 ▼	Submitted For Review View GAN	2/26/2016	Open	Amend	Payments	Review Summary	Delete Application
Project AWARE Mental Health Grant	Original Application ▼	Final Approved View GAN	1/25/2016	Open	Amend	Payments	Review Summary	Delete Application

Competitive Grant

Application Name	Revision	Status	Date	Actions			
▶ 21st Century Continuing Application							
McKinney-Vento Homeless Education	Amendment 1 ▼	Final Approved View GAN	10/16/2015	Open	Amend	Payments	Review Summary	Delete Application

Intent to Apply
There currently aren't any Intent to Apply forms created.

Program Reports
There currently aren't any Program Reports forms created.

▶ Available

Formula Grant

ABLE Extension	Submissions due by 6/1/2016	Create
Title I-D State Level	Submissions due by 6/1/2016	Create

Discretionary Grant

IDEA B: CSPD	Submissions due by 8/1/2016	Create
IDEA Part D: Multi-Tier System of Support	Submissions due by 9/30/2016	Create
Title II-A: State Level	Submissions due by 6/1/2016	Create
Title II-B: MSP App	Submissions due by 9/30/2016	Create
Title III: Emergency Immigrant	Submissions due by 6/30/2016	Create

Competitive Grant

▶ Title IV-B: 21st Cent. Cont.	Submissions due by 6/1/2016

Intent to Apply
There currently aren't any Intent to Apply forms available.

Program Reports

Gifted & Talented Report	Submissions due by 11/1/2017	Create

- ❖ The **Created** section will displays status information for all grants that have been created for the grant year selected.
  - ➢ The **LE Name** and **LE Number** appear at the top left of the page.
  - ➢ To select or change the fiscal year being viewed, click the arrow next to the year displayed in the **Select Fiscal Year** dropdown.
  - ➢ Grants continue to be categorized by **Formula Grant**, **Discretionary Grant**, **Competitive Grant**, **Intent to Apply** and **Program Report.**
  - ➢ In the **Revision** column, users will view the iteration of application for that particular grant: Original Application, Amendment 1, etc.
  - ➢ The **Status** column will continue to show users the status of that particular grant: Created, Submitted for Review, or Final Approved.
  - ➢ The **Date** column will state the date that the most recent action was taken on that application.
  - ➢ The **Actions** column lists all possible actions within a given application.
    - ○ This section replaces the list of buttons on the top of the former **Application Select** page.
    - ○ Selecting the appropriate buttons will allow the user, respectively, to 1) **Open** an existing application, 2) **Amend** an existing application, 3) view, create or submit **Payments**-related forms, 4) see reviewer feedback on the **Review Summary** page, and 5) **Delete** an unsubmitted application.

			OPI Home	

E-Grants System

opi.mt.gov

Click to Return to Menu List / Sign Out

E-Grants Access Select

0400 Browning Elem

Click for Instructions

Select Fiscal Year: 2016 ▾

Please ensure that the Planning Tool has been completed prior to creating the ESEA/NCLB Consolidated, IDEA Consolidated, Gifted and Talented, or Title I-C Migrant Consoldated Application for the New Year. Exit to the Menu to access the Planning Tool.

▶ **Created**

Formula Grant

Application Name	Revision	Status	Date	Actions				
ESEA (NCLB) Consolidated Grant Application	Amendment 3 ▾	Final Approved View GAN	12/21/2015	Open	Amend	Payments	Review Summary	Delete Application
IDEA Consolidated Application	Original Application ▾	Final Approved View GAN	10/14/2015	Open	Amend	Payments	Review Summary	Delete Application

Discretionary Grant

Application Name	Revision	Status	Date	Actions				
Striving Readers Literacy Grant	Amendment 1 ▾	Submitted For Review View GAN	2/26/2016	Open	Amend	Payments	Review Summary	Delete Application
Project AWARE Mental Health Grant	Original Application ▾	Final Approved View GAN	1/25/2016	Open	Amend	Payments	Review Summary	Delete Application

Competitive Grant

Application Name	Revision	Status	Date	Actions				
▶ 21st Century Continuing Application								
McKinney-Vento Homeless Education	Amendment 1 ▾	Final Approved View GAN	10/16/2015	Open	Amend	Payments	Review Summary	Delete Application

Intent to Apply

There currently aren't any Intent to Apply forms created.

Program Reports

There currently aren't any Program Reports forms created.

- ❖ The **Available** section displays all grants that are currently available for submissions.
  - ➢ Grants continue to be categorized by **Formula Grant**, **Discretionary Grant**, **Competitive Grant**, **Intent to Apply** and **Program Report.**
  - ➢ The **Dates** column lists the final submission deadline for each application, and allows users to track upcoming deadlines!
  - ➢ To create an application for a given application, simply click the **Create** button.

  - ❗ **Please Note:** Due to grant-specific requirements, a user's LE may not be eligible for all programs displayed under the **Available** section. Please contact the appropriate OPI program specialist with questions about grant eligibility.

▶ Available		
Formula Grant		
ABLE Extension	Submissions due by 6/1/2016	Create
Title I-D State Level	Submissions due by 6/1/2016	Create
Discretionary Grant		
IDEA B: CSPD	Submissions due by 8/1/2016	Create
IDEA Part D: Multi-Tier System of Support	Submissions due by 9/30/2016	Create
Title II-A: State Level	Submissions due by 6/1/2016	Create
Title II-B: MSP App	Submissions due by 9/30/2016	Create
Title III: Emergency Immigrant	Submissions due by 6/30/2016	Create
Competitive Grant		
▶ Title IV-B: 21st Cent. Cont.	Submissions due by 6/1/2016	
Intent to Apply		
There currently aren't any Intent to Apply forms available.		
Program Reports		
Gifted & Talented Report	Submissions due by 11/1/2017	Create
Title II-A: Teacher Quality	Submissions due by 10/31/2016	Create
Title III: English Acq Report	Submissions due by 9/30/2016	Create
Title VI-B: RLIS	Submissions due by 11/1/2016	Create